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COUNCILMEMBER TODD GLORIA
COUNCILMEMBER DONNA FRYE

**OFFICE OF COUNCILMEMBER TODD GLORIA
COUNCIL DISTRICT THREE**

M E M O R A N D U M

DATE: July 22, 2009
TO: Councilmember Donna Frye
FROM: Councilmember Todd Gloria *Todd Gloria*
SUBJECT: Substantial Conformance Review

In response to your memo, dated July 15, 2009, I want to share that the issue of Substantial Conformance Review has been scheduled for the September 2, 2009 Land Use and Housing Committee meeting.

Although my office made efforts to docket the issue for the July 15 meeting, City staff requested additional time. They indicated this was due to the length of time which had passed since the matter was last discussed. Staff also felt it necessary to bring the issue before the Technical Advisory Committee and the Community Planners Committee.

Thank you for your request. I look forward to further input from the Land Use and Housing Committee on this matter.